Hello,

I am writing today to apply for your open Grader position, and have included a summary of my resume in this letter to inform you of the reasons that I am the best choice for this position. I bring with me an attention to detail that enables me to see any flaw that may be present in order to properly grade the items which is vital for this position.

I have been working as a Course Assistant for past 2 semesters now and it involves the as a responsibility of grading. So I have a proven track record with a high volume of items being checked on a daily basis.

I know that it takes a team to make sure that every thing is graded properly. For this reason, I know that I would be great fit for this opening. I would like to set up a meeting to further discuss my experience and track record. I can be reached at (201)-241-5648.

Thanks for Consideration

Regards,

Deep Manek